

# Newport Township Board of Commissioners AGENDA

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**NOVEMBER 6,2024**

**6:00 PM**

CALL THE MEETING TO ORDER

- 1. PLEDGE OF ALLEGIANCE
- 2. ROLL CALL
- 3. CITIZENS COMMENTS
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 7,2024 MEETING
- 5. REPORT OF TOWNSHIP FUNDS AS OF OCTOBER 31,2024

|                       |         |              |
|-----------------------|---------|--------------|
| GENERAL FUND          | (FNCB)  | \$106,368.39 |
| CAPITAL PURCHASE FUND | (PLGIT) | \$28,725.50  |
| CONTINGENCY FUND      | (PLGIT) | \$706,132.83 |
| RECYCLING FUND        | (PLGIT) | \$19,895.92  |
| REFUSE FUND           | (FNCB)  | \$30,801.90  |
| REFUSE FUND           | (PLGIT) | \$93,268.53  |
| LIQUID FUELS          | (PLGIT) | \$55,524.91  |
| RECREATION USE FUND   | (FNCB)  | \$100.00     |

**TOTAL CASH ON HAND AS OF OCTOBER 31,2024 \$1,,040,818.01**

- 6. APPROVAL OF NONRECURRING BILLS PAID DURING OCTOBER 2024
- 7. APPROVAL OF RECURRING BILLS TO BE PAID IN NOVEMBER 2024
- 8. DEPARTMENT REPORTS

STREET DEPARTMENT-MR CZAPRACKI

POLICE REPORT-MR ZYLA

CODE ENFORCEMENT-MS. ZALESKI

FIRE DEPARTMENT – MR ROKE

PARKS & RECREATION-MR VISHNEFSKI

9. SOLICITORS REPORT- ATTY. CHRIS SLUSSER

10. FINANCIAL OVERSIGHT REPORT - MS. JENNIFER POLITO

11. TOWNSHIP MANAGERS REPORT:

- A. *2025 PROPOSED BUDGETS PRESENTATION: THE 2025 BUDGETS TOTAL \$2,539,146.00 .THE 2024 TAX RATE IS 4.00 MILLS FOR GENERAL PURPOSES, THE 2024 TAX RATE FOR FIRE PROTECTION IS .50 . THE PROPOSED BUDGETS WILL BE AVAILABLE FOR PUBLIC INSPECTION ONLINE ON THE TOWNSHIP WEBSITE AND AT THE TOWNSHIP MUNICIPAL BUILDING UNTIL DECEMBER 2,2024.THERE ARE NO TAX INCREASES FOR 2025*
- B. *THE GLEN LYON PAVING PROJECT WAS COMPLETED ON MONDAY OCTOBER 28<sup>TH</sup>*
- C. *THE DEMOLITION OF 48 NEWPORT STREET AND THE GARAGE AT 69-71 WEST MAIN STREET IN GLEN LYON WAS COMPLETED ON OCTOBER 18<sup>TH</sup> .*
- D. *ON OCTOBER 23<sup>RD</sup> NEWPORT TOWNSHIP RECEIVED NOTIFICATION FROM STATE REPRESENTATIVE ALEC RYNCAVAGE THAT WE WERE AWARDED A \$261,000.00 STATEWIDE LSA GRANT TO FINISH THE INSTALLATION OF SIDEWALKS ALONG EAST AND WEST MAIN STREET IN GLEN LYON.*
- E. *ENGINEERING WORK IS STARTING ON THE 2024 STREET IMPROVEMENT PROJECT.THE PROJECT WILL BE PUT OUT FOR BID IN EARLY 2025 .THE PROJECT AT THIS TIME CONSITS OF ADA COMPLIANT RAMPS ON ORCHARD STREET AND THE PAVING OF FAIRFIELD STREET IN GLEN LYON.*
- F. *ON THURSDAY NOVEMBER 7<sup>TH</sup> (TOMORROW EVENING) AT 5:00 PM LC TA WILL HOLD A PUBLIC MEETING HERE AT THE MUNICIPAL BUILDING TO DISCUSS ROUTE CHANGES AND MICROTRANSIT.*

12. NEW BUSINESS:

MOTION TO TERMINATE THE EMPLOYMENT OF DPW EMPLOYEE # 02 EFFECTIVE NOVEMBER 1,2024.

MOTION TO HIRE JOAN BULLOCK AS A PART TIME CROSSING GUARD

MOTION TO ADVERTISE FOR SALE THE 2015 F750 ON MUNCIBID

MOTION TO APPROVE RESOLUTION #13 OF 2024 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF NEWPORT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA TO ADOPT PROPOSED AMENDMENT TO THE ARTICLES OF INCORPORATION FOR THE NEWPORT TOWNSHIP SEWER AUTHORITY TO INCREASE ITS TERM OF EXISTENCE FOR TWO YEARS.

MOTION TO APPOINT DAWSON JENKINS TO A FIVE YEAR TERM ON THE NEWPORT TOWNSHIP SEWER AUTHORITY.

MOTION TO APPROVE RESOLUTION # 14 OF 2024 A RESOLUTION DECLARING THE TOWNSHIP'S INTENTION TO TAKE WHATEVER ACTION IS NECESSARY TO PURSUE THE PREPARATION AND ENTRY INTO AN ASSET PURCHASE AGREEMENT FOR THE SALE OF THE SEWAGE COLLECTION AND CONVEYANCE SYSTEM AND ANCILLARY FACILITIES PRESENTLY OWNED BY THE NEWPORT TOWNSHIP SEWER AUTHORITY TO THE WYOMING VALLEY SEWER AUTHORITY.

MOTION TO APPROVE RESOLUTION # 15 OF 2024 A RESOLUTION OF NEWPORT TOWNSHIP, LUZERNE COUNTY ,COMMONWEALTH OF PENNSYLVANIA, APPOINTING JOSEPH HILLAN AS A MEMBER OF THE LOWER SOUTH VALLEY LAND BANK BOARD OF DIRECTORS.

MOTION TO APPROVE RESOLUTION #.16 OF 2024 A RESOLUTION OF THE COMMISSIONERS OF NEWPORT TOWNSHIP AUTHORIZING TOWNSHIP MANAGER JOSEPH HILLAN TO PREPARE AND SUBMIT A REQUEST FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$149,919.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE INSTALLATION OF PLAYGROUND EQUIPMENT ON PROPERTY LOCATED AT THE CORNER OF STRALKA LANE AND RAILROAD STREET IN GLEN LYON,NEWPORT TOWNSHIP

MOTION TO APPROVE RESOLUTION #.17 OF 2024 A RESOLUTION OF THE COMMISSIONERS OF NEWPORT TOWNSHIP AUTHORIZING TOWNSHIP MANAGER JOSEPH HILLAN TO PREPARE AND SUBMIT A REQUEST FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$803,926.20 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE PAVING OF TWO STREETS IN THE WHITNEY POINT SECTION OF NEWPORT TOWNSHIP

MOTION TO APPROVE RESOLUTION #.18 OF 2024 A RESOLUTION OF THE COMMISSIONERS OF NEWPORT TOWNSHIP AUTHORIZING TOWNSHIP MANAGER JOSEPH HILLAN TO PREPARE AND SUBMIT A REQUEST FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$73,205.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE PURPOSE OF FUNDING THE REPLACEMENT OF CONCRETE SIDEWALKS BETWEEN WEST ENTERPRISE STREET AND WATER STREET IN GLEN LYON

MOTION TO APPROVE RESOLUTION #.19 OF 2024 A RESOLUTION OF THE COMMISSIONERS OF NEWPORT TOWNSHIP AUTHORIZING TOWNSHIP MANAGER JOSEPH HILLAN TO PREPARE AND SUBMIT A REQUEST FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$696,009.10 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE PAVING OF FIVE STREETS IN NEWPORT TOWNSHIP.

13. COMMISSIONERS COMMENTS

14.. ADJOURNMENT

15.EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES