

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

OCTOBER 7, 2024

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS ATTENDED MR. JOHN ZYLA, MR JOHN VISHNEFSKI, MR. PAUL CZAPRACKI, AND MS. DEBORAH FORGACH -ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER JOSEPH HILLAN, ATTORNEY CHRIS SLUSSER, AND FINANCIAL CONSULTANT JENNIFER POLITO. MR.MICHAEL ROKE WAS ABSENT.

CITIZENS COMMENTS: MS.PALMIRA MILLER STATED THAT THE MONTHLY FOOD DISTRIBUTION WOULD BE HELD THIS SATURDAY OCTOBER 12TH AT THE MUNICIPAL GARAGE.

APPROVAL OF MINUTES: MR.ZYLA MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM SEPTEMBER 3RD BE APPROVED. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF SEPTEMBER 30, 2024 AS FOLLOWS:

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| GENERAL FUND | (FNCB) | \$221,439.53 |
| CONTINGENCY FUND | (PLGIT) | \$753,530.15 |
| CAPITAL PURCHASE FUND | (PLGIT) | \$28,575.01 |
| RECYCLING FUND | (PLGIT) | \$34,372.79 |
| REFUSE FUND | (PLGIT) | \$92,689.98 |
| REFUSE FUND | (FNCB) | \$38,438.66 |
| LIQUID FUELS | (PLGIT) | \$57,474.88 |

TOTAL CASH ON HAND AS OF SEPTEMBER 30, 2024 \$1,226,621.00

MR. VISHNEFSKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING SEPTEMBER 2024:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF SEPTEMBER TOTALING \$162,323.54. MR.VISHNEFSKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN OCTOBER 2024:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN OCTOBER TOTALING \$96,226.86. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS.ZALESKI |
| d. FIRE DEPARTMENT | MR HILLAN |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR’S REPORT: ATTORNEY SLUSSER HAD NOTHING TO REPORT

FINANCIAL OVERSIGHT REPORT: JENNIFER POLITO PRESENTED THE COMMISSIONERS WITH THE NINE-MONTH REVENUES \$2,507,189.75 AND EXPENSES \$2,509,256.63. MS POLITO ALSO REPORTED THAT THE 2025 DRAFT BUDGET IS PROGRESSING AND WILL BE READY FOR PRESENTATION AT THE NOVEMBER MEETING.

TOWNSHIP MANAGER’S REPORT:

- A. THE 2024 LUZERNE COUNTY COMMUNITY DEVELOPMENT GLEN LYON PAVING PROJECT WILL BEGIN WITHIN THE NEXT WEEK AND BE COMPLETED BY THE END OF OCTOBER
- B. THE 2024 LSA GRANT APPLICATIONS FOR THE REPAIR OF THE STEPS BETWEEN WATER AND WEST ENTERPRISE STREETS, STREET PAVING, SIDEWALKS ON MAIN STREET IN GLEN LYON AND EQUIPMENT FOR THE PLAYGROUND ON RAILROAD ST WERE SUBMITTED ON SEPTEMBER 26TH.
- C. ON SEPTEMBER 25TH NEWPORT TOWNSHIP RECEIVED \$99,605.18 IN STATE AID FOR THE POLICE AND NONUNIFORM PENSION PLANS. THE FUNDS WILL BE DISTRIBUTED BETWEEN THE TWO PLANS THIS WEEK.

- D. THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS WILL BE FINISHING THE 2024 PAVING PROJECTS IN THE NEXT FEW WEEKS.
- E. ON SEPTEMBER 17TH THE TOWNSHIP SATISFIED THE \$150,000.00 GENERAL OBLIGATION NOTE OF 2014 FOR THE MUNICIPAL BUILDING.
- F. DEMOLITION OF 48 NEWPORT STREET WAS SCHEDULED FOR OCTOBER 7TH AND SHOULD BE COMPLETED BY THE END OF THE WEEK. ALSO THE DEMOLITION OF THE GARAGE AT 69- 71 WEST MAIN STREET AND THE INSTALLATION OF THE FENCE AT 128 WEST MAIN STREET WILL BEGIN AFTER NEWPORT STREET IS COMPLETE.
- G. ON SEPTEMBER 19TH KOCHANSKI COMPANY COMPLETED THE 2023 AUDIT WITH NO FINDINGS. A COPY OF THE AUDIT IS IN YOUR MEETING PACKET.

NEW BUSINESS

MR ZYLA MOVED TO APPROVE THE TRANSFER OF \$7,848.75 FROM THE REFUSE ACCOUNT AND \$14,687.25 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE THIRD QUARTER OF 2024 .MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

MR.ZYLA MOVED TO PASS A CONTINUATION OF THE AGREEMENT WITH LUZERNE COUNTY TO COLLECT THE MUNICIPAL TAXES THRU THE CALENDAR YEAR 2025. MR VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

RESOLUTION #13 OF 2024 WAS TABLED UNTIL THE NOVEMBER 5 2024 MEETING


MS. ZALESKI MOVED TO HIRE TIMOTHY DANKO AS A FULL TIME DPW EMPLOYEE. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

COMMISSIONERS COMMENTS:


THERE WERE NO COMMENTS FROM THE COMMISSIONERS

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:17 PM



 JOSEPH HILLAN
 TOWNSHIP SECRETARY

vice chairman


 PAUL CZAPRACKI
 PRESIDENT BOARD OF COMMISSIONERS

